

IHSS/PA Advisory Committee Teleconference Meeting Minutes

June 21, 2023

3:00 p.m.

Meeting Location:

4245 Market Street Suite 213

Ventura, CA 93003

	Irma Nunez		Rosa Ortiz
	Jacob Lesner-Buxton		Patricia Gamboa Puentes
	James Importante (CEO's Office)		Maria Alvarez
	Aracely Preciado (non-voting)		Leticia Ortega (non-voting)

Item #	Topic	Discussion
1.	Call to order	<ul style="list-style-type: none">A quorum of the members was not met. This meeting was not held.
2.	Public Comments	
3.	Read and Approve Previous Meeting Minutes	
4.	Advisory Committee Business	
5.	Union Update	
6.	Public Authority Update	
7.	Next Meeting and Agenda Items	
8.	Adjournment	

Next meeting, August 16, 2023 will be via teleconference

Minutes submitted by: Enrique Guevara



IHSS/PA Advisory Committee Meeting Teleconference

ADJOURNMENT

June 21, 2023

3:00 PM

**4245 Market Street,
Suite #213
Ventura, CA 93003**

Members

Maria Alvarez

James Importante

Jacob Lesner-Buxton

Irma Nunez

Leticia Ortega (non-voting)

Patricia G. Puentes

Aracely Preciado SEIU REP (non-voting)

***A quorum was not met for the June 21, 2023
IHSS Public Authority Advisory Committee. The
meeting adjourned at 3:10 PM.***

ATTACHMENT A

General Brown Act Teleconferencing Requirements [Gov. Code § 54953(b)]	
Summary	<ul style="list-style-type: none">• Can be used any time, but requirements (particularly for public participation) are somewhat impractical
Agendas	<ul style="list-style-type: none">• Agendas must be posted at each teleconference location where a legislative body member is present• All teleconference locations must be listed on the agenda
Public Participation	<ul style="list-style-type: none">• Each teleconference location must be accessible to the public, and the public must be allowed to offer comments from each location• Additional teleconference locations may also be offered for the convenience of participants• All teleconference locations must be ADA-compliant
Quorum	<ul style="list-style-type: none">• At least a quorum of the legislative body must be present within the agency's territory

ATTACHMENT B

AB 2449 Rules (in effect through December 31, 2025) [Gov. Code § 54953(f)]	
Summary	Can be used only in the event of “ just cause ” or an “ emergency circumstance. ” Though defined in AB 2449, these terms overlap to a degree and it will not always be clear which is more appropriate to use (which in turn, has implications due to the annual caps mentioned below).
Just Cause	<p>“Just cause” is defined as any of the following: (1) childcare or caregiving for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires remote participation; (2) a contagious illness that prevents the member from attending in person; (3) a need related to a disability not otherwise accommodated; or (4) travel while on official business of the legislative body or a state or local agency.</p> <p>Can be used for no more than two meetings per calendar year. Unlike the “emergency circumstance” exception, approval by the legislative body is not required.</p>
Emergency Circumstance	<p>An “emergency circumstance” is defined as a physical or family medical emergency that prevents a member from attending in person.</p> <p>There is no specific limit on the number of times an “emergency circumstance” can be used, but the annual cap described below limits its use generally. Reliance on the “emergency circumstance” ground for remote participation must be specifically approved by legislative body as an action item. A request can be added to an agenda at beginning of meeting if needed, and must be acted on at the beginning of the meeting.</p>
Annual Caps	A member cannot participate remotely for more than three consecutive months or 20% of the regular meetings in a calendar year (i.e. “just cause” and “emergency circumstances” combined). If the body regularly meets fewer than 10x/annually, member cannot participate remotely in more than two meetings.
Notice and Agenda Requirements	Affected member must notify the legislative body (notice to the Clerk is sufficient) of their need to appear remotely as soon as possible, and no later than the start of the meeting, together with a “ general description ” of the grounds for remote participation. The general description need not exceed 20 words or identify any medical diagnosis or disability, or any

	<p>other personal medical information that is exempt from disclosure under other laws.</p> <p>The request to appear remotely pursuant to the emergency exception should be placed on the posted agenda, if possible. If insufficient time to place the request on the agenda when it is posted 72 hours prior to the meeting, the body can still take action on the request pursuant to Government Code § 54954.2(b)(4).</p> <p>Agendas do not need to be posted at each teleconference location.</p>
<p>Member and Public Participation</p>	<ul style="list-style-type: none"> • A member attending remotely must participate through both audio and visual technology. • When a vote is taken, the member must disclose if someone over the age of 18 is in the same room and their relationship to that person. • Public participation must allow for either a call-in option or an internet-based service option to directly address the body in real-time during public comment. • Local agencies do not need to allow public participation at each (or any) location where members are joining remotely, but instead must “clearly advertise” how members of the public can participate on the agenda. Agencies must, however, allow for public attendance and participation at the primary meeting location where the quorum is present. • In the event the meeting broadcast is disrupted, the meeting must pause until it is restored.
<p>Quorum</p>	<p>A quorum of the legislative body members must participate in person at a single physical location within the body’s territory, as identified on the agenda. The location must be open to the public and ADA compliant.</p>