

IHSS/PA Advisory Committee Teleconference Meeting Minutes

February 15, 2023

3:00 p.m.

Call-in Number: 805-947-0499

Passcode: 983 771 000#

	Irma Nunez	X	Leticia Ortega (non-voting)
X	Jacob Lesner-Buxton	X	Patricia Gamboa Puentes
X	James Importante (CEO's Office)	X	Maria Alvarez
X	Aracely Preciado (non-voting)		

Item #	Topic	Discussion
1.	Call to order	<ul style="list-style-type: none"> The meeting was called to order at 3:02 PM
2.	Public Comments	<ul style="list-style-type: none"> There were no public comments.
3.	Read and Approve Previous Meeting Minutes	<ul style="list-style-type: none"> The January 18, 2023 meeting was not held. Previous meeting minutes were not available to be read and approved.
4.	Advisory Committee Business	<p><i>Unscheduled vacancies</i></p> <ul style="list-style-type: none"> Committee Members were advised that Committee Member Ramon Ortiz passed away in September of 2022. Committee Members agreed to seek having Committee Member Ramon recognized by the Board of Supervisors. Committee Member Rosa Ortiz has withdrawn her position from the Advisory Committee. There are two vacancies on the IHSS Public Authority Advisory Committee. The minimum requirement of Committee Members is being met. This is stipulated by the IHSS Public Authority Advisory Committee By-Laws. It was agreed by Committee Members to begin a recruitment process for replacing vacant committee seats. Any inquiries for becoming a committee member can be directed to HSA-IHSSPublicAuthorityAdvisoryCommittee@ventura.org. It was announced that effective next month, HSA-IHSSPublicAuthorityAdvisoryCommittee@ventura.org is the dedicated email inbox for the IHSS Public Authority Advisory Committee and the public. <p><i>Meeting options: AB 2449; AB 361; Brown Act Rules</i></p> <ul style="list-style-type: none"> New regulations, AB 2449, are being implemented 3/1/2023 due to the State of California's public health emergency ending at the end of February. The Ventura County IHSS Public Authority Advisory Committee is a legislative body impacted by this change. Committee Members will need to be present for in-person meetings at a location accessible to the public. There are two options for Committee

		<p>Members outside of this majority to attend meetings remotely however a quorum of the members must participate in person at a single location identified on the agenda in order for this to be possible.</p> <ul style="list-style-type: none"> • One option for attending meetings remotely follows existing Brown Act rules. Committee Members may attend remotely if their location is disclosed on the agenda and made available to the public. • The second option is that Committee Members may attend remotely as prescribed by AB 2449. • Under AB 2449, Committee members are limited to attending remotely under one of two criteria for 20% of the annual meetings. One such criteria is just cause and the second is by emergency circumstances. • Just cause is defined as having a caregiving issue, having a contagious illness, a physical or mental disability not being accommodated, or traveling on official business. • Emergency circumstances are defined as a physical or family medical emergency that limits a Committee Member’s ability to attend in person. Remote participation for this reason must be approved by the board. • To attend remotely Committee Members are required to participate via both audio and visual technology and disclose if someone over the age of 18 is in the same room and their relationship with that person. • Committee Members are required to communicate in advance if they are requesting to attend a meeting remotely. If this communication isn’t possible then a Committee Member must state their request at the beginning of the meeting. • Stipends will be provided to Committee Members attending meetings in person. • Communications can be made through HSA-IHSSPublicAuthorityAdvisoryCommittee@ventura.org. • Further discussion on these legislative body meeting changes will be discussed further at the following IHSS Public Authority Advisory Committee meeting. • Please note that included with these minutes is a chart that was referenced during the meeting. It details the meeting options discussed and teleconferencing requirements for board members.
5.	Union Update	<ul style="list-style-type: none"> • The Union continues its outreach through trainings and Public Authority orientations. • In 2022 an Environmental Justice Committee was established. IHSS care providers are involved. They are working at local and State levels of government. • The Union is working together with Public Authority to allocate further PPE to IHSS care providers.
6.	Public Authority Update	<p><i>Provider conference</i></p> <ul style="list-style-type: none"> • The provider conference was held November 2022. • It was co-hosted between Public Authority and Ventura County Area Agency on Aging.

		<ul style="list-style-type: none"> • There were presentations from partners within Ventura County. • The reception was positive. The Union was present and amongst other things provided translation services to attendees. • Plans are being formulated for the 2023 provider conference. <p><i>Training</i></p> <ul style="list-style-type: none"> • Public Authority continues providing trainings both in-person and online. • Starting the week of 2/20/23 in-person timesheet trainings will begin. Training information is being shared via the monthly newsletter to providers.
7.	Next Meeting and Agenda Items	Agenda items can be submitted to HSA-IHSSPublicAuthorityAdvisoryCommittee@ventura.org up to ten days in advance of the next meeting.
8.	Adjournment	The meeting was adjourned at 3:40 PM.
<hr/> <p><i>Next meeting, March 15, 2023 will be in person.</i></p> <hr/> <p><i>Minutes submitted by: Enrique Guevara</i></p>		