



Instructions

Arborist Verification of Tree Protection Measures

County of Ventura • Resource Management Agency • Planning Division
 800 S. Victoria Ave., Ventura, CA 93009 • (805)654-2488 •
www.ventura.org/rma/planning/Permits/tree.html

Oak, sycamore and other trees over a certain size are protected by Ventura County and subject to the requirements of the Ventura County Tree Protection Ordinance. One of these requirements is that the area within the dripline of protected trees, called the tree protection zone (TPZ), be protected from any encroachment (or intrusion) that could cause soil compaction, injury to lower limbs, grade changes, contamination of soil, or damage to the root system.

Tree Protection Measures. If development or other disturbance will occur near a protected tree, certain measures, such as temporary protective fencing around the TPZ, must be in place first to protect the tree. Arborist Verifications of Tree Protection Measurers provide the Planning Division with confirmation that such required protective measures are in place.

The specific protection measures that are required for any given project are either as outlined in:

- The Planning Division's *Performance Standards for Ministerial Tree Permits*;
- The project-specific modifications to the *Performance Standards for Tree Ministerial Tree Permits*; or
- The approved Tree Protection Plan.

Photos alone, without an Arborist Verification, may suffice for ministerial tree permits if tree protection measures are only required for one or two trees and the photos clearly demonstrate, to the satisfaction of the Planning Director, that the required protection measures are in place.

Required Content. Arborist Verification's include the completed form and the following:

- **Photos.** 1 to 4 color photos per affected tree or stand—as needed to document the situation—are required. The photos should be taken from different vantage points, clearly illustrate the protection measures, and help locate the tree relative to nearby landmarks. Photo print outs must be a minimum of 4" x 6". Digital files of all photos submitted are requested.

Arborist Qualifications. Arborist Verifications may be prepared by Planning Division staff, or an arborist certified by the International Society of Arboriculture (ISA) or a related professional, such as a landscape architect, with qualifying education, knowledge and experience, as determined by the Planning Director.



Arborist Verification: Tree Protection Measures

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STAFF USE	Case # _____
Date Received: _____	Received By: _____
# of Color Photos Rec'd (1 per tree min.) _____	

Inspection Date _____

Site Address _____ Parcel (APN) # _____

Owner of Property/Easement Where Work will be Performed _____

	Tree No.*	Tree Species	Tree Location (include distance from a fixed landmark)	Fencing	Signage	Other Reqmts
Ex.	1	Coast Live Oak	Backyard; 6' 4" from SE corner of house.	Yes	Yes	Yes
1						
2						
3						
4						
5						

Include tree numbers if applicable from Arborist Verification or Report for this project.

Discussion _____

Arborist Name _____ Certification # (ISA or related) _____

Phone # (____) _____ Email _____

Mailing Address _____ City _____ State _____ Zip _____

I hereby verify that I visited the above site on the date indicated above and observed that all required tree protection measures, per the Performance Standards for Ministerial Tree Permits / Tree Protection Plan / _____ (indicate the document which contains the verified measures) have been met and are in place.

Arborist/Staff Signature: _____ Date: _____